

TELEPHONE INTERVIEW FORMAT: PART 2

Determine the Candidate's Degree of Success

1. How did your most recent position support the accomplishment of the mission of your organization?

Response:

2. In your previous position, what do you consider your greatest accomplishment(s)?

Response:

3. Give an example of 2 areas in which you enhanced your skills?

Response:

4. How would your supervisor and co-workers describe your work?

Response:

5. What is your reason for leaving your current position?

Response:

6. If currently employed, what would need to change at your current position for you to continue to work there?

Response:



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Determine Candidate's Work Environment and Cultural Needs

7. Describe your preferred work environment.

Response:

8. Describe the management style you exhibit and prefer.

Response:

9. What must exist in your work place for you to be motivated and happy?

Response:

